

# Privacy Policy

## Introduction

Thank you for using Quick Brickie

At QuickBrickie (the Service) we aim to Connect Professional Bricklayers with Quality Jobs. In order to do that we collect information from you when you use our website. This privacy policy intends to outline what information we collect from you and how it is used.

We take your privacy seriously and are committed to protecting and respecting your personal data, so we've developed this Privacy Policy that covers what we do with your personal information. Please read this policy carefully, if you have any questions about the information we collect please contact us at [enquiries@quickbrickie.com](mailto:enquiries@quickbrickie.com) and we will happily answer any questions for you.

## Who we are?

The data controller of Quick Brickie is 3Q Trades, a Private Limited Company in the UK with company registration number **12359799**

Our Registered Address is 25 Uttoxeter Road, Longton, Stoke-on-Trent, Staffordshire, ST3 1NY.

## What information do we collect?

### Information you provide to us.

When you sign up or complete a contact form you voluntarily provide us with the information we collect. That information may include your name, email address, company name, contact number, location and brick trades role

What personal data do we process?	Why do we process this personal data?	What is our lawful basis for collecting this data?
<b>Identity data</b> (first name and surname)	To set up your account	To fulfil our contract with you
<b>Contact data</b> Email address	To set up your account To contact you if there are any problems To inform you of any changes or updates	To fulfil our contract with you To keep our records up to date To ask for your consent for marketing purposes (You can withdraw your consent at any time by emailing <a href="mailto:enquiries@quickbrickie.com">enquiries@quickbrickie.com</a> )



<p><b>CIS registration</b></p> <p>We ask that you are registered with CIS</p>	<p>To set up your account</p> <p>We do not verify operatives but show that it is a requirement to register for CIS deductions – this helps to speed up your payments on site</p>	<p>We have no legal requirement to ask and we DO NOT check.</p> <p>Asking this question prompts you to find out more and prepare you for site work</p>
<p><b>Possible Survey data</b></p> <p>This includes any additional information you may choose to provide us</p>	<p>To analyse user data and identify user trends</p> <p>To identify new user needs</p>	<p>This is completely up to you whether you take part in any surveys</p>

By providing this information, you consent to this information being collected, used, disclosed, transferred to the United Kingdom and stored by us, as described in this Privacy Policy.

## When do we share personal data?

We do not rent or sell your Personal Information to anyone. We may share and disclose information (including Personal Information) about our users in the following limited circumstances:

### **Vendors, consultants and other service providers**

We may share your information with third party vendors, consultants and other service providers who we employ to perform tasks on our behalf. These companies include (for example) our website development company, Insurance providers? Or other professional advisors? If necessary eg for obtaining professional advice?? Or defending legal claims??

**If you purchase a subscription from us as a contractor we will collect your details to securely process your payments and deal with any refunds or payment-related queries**

### **Business transfers**

We may choose to buy or sell assets and may share and/or transfer user information in connection with the evaluation of and entry into such transactions. Also, if we (or our assets) are acquired, or if we go out of business, enter bankruptcy, or go through some other change of control, Personal Information could be one of the assets transferred to or acquired by a third party.

### **Protection of Quick Brickie and others**

We reserve the right to access, read, preserve, and disclose any information as necessary to comply with law or court order; enforce or apply our agreements with

you and other agreements; or protect the rights, property, or safety of QuickBrickie, our employees, our users, or others.

#### **Disclosures for national security or law enforcement**

Under certain circumstances, we may be required to disclose your Personal Information in response to valid requests by public authorities, including to meet national security or law enforcement requirements.

## **Where do we store and process personal data?**

Our servers are located in the United Kingdom. By using our service, you understand and consent to the collection, storage, processing, and transfer of your information to our facilities in the United Kingdom and those third parties with whom we share it as described in this policy.

#### **How long do we keep your personal data for?**

We keep a record of your information for as long as you have an active account with Quick Brickie in line with legal, regulatory, financial and good-practice requirements. to provide you with the necessary services.

If at any time you wish to delete your account with Quick Brickie contact [enquiries@quickbrickie.com](mailto:enquiries@quickbrickie.com)

After an account has been deleted all personal data is permanently deleted.

## **Your rights in relation to personal data**

You can at any time ask to delete your user account and your personal information will not be shared with others by contacting [enquiries@quickbrickie.com](mailto:enquiries@quickbrickie.com)

#### **Marketing communications**

We may choose to communicate to you for marketing purposes but we will ask you to opt-in to receive any promotional or marketing communications from us at any time.

If you have any account for our service, we will still send you non-promotional communications, like service-related emails.

#### **Access to and control of the information we collect**

You have options in relation to the information that we have about you which are described below.

To exercise these options, please contact us.

**Access the information we hold about you.** We can usually share this with you within 30 days of you asking us for it.

**Get your information corrected or deleted.** You can ask [enquiries@quickbrickie.com](mailto:enquiries@quickbrickie.com) to update your information we hold.

**Object to us processing your information.** You can ask us to stop using your information, including when we use your information to send you marketing emails or push notifications. If you opt out of receiving marketing messages from us, we may

still send you updates about your account. We will only send you marketing material if you've agreed to it but, if you'd rather we didn't, you can easily unsubscribe at any time by contacting [enquiries@quickbrickie.com](mailto:enquiries@quickbrickie.com)

### **Complain to a regulator**

If you're based in the EEA and think that we haven't complied with data protection laws, you have a right to lodge a complaint with the Data Protection Commissioner in your local supervisory authority.

### **Children**

We do not knowingly collect or solicit personal information from anyone under the age of 16. If you are under 16, please do not attempt to register for the Service or send any Personal Information about yourself to us. If we learn that we have collected Personal Information from a child under age 16, we will delete that information as quickly as possible. If you believe that a child under 16 may have provided us Personal Information, please contact us at [enquiries@quickbrickie.com](mailto:enquiries@quickbrickie.com)

## **How to contact us?**

If you have any questions or concerns about our privacy practices, your personal information or if you wish to file a complaint, please contact us in any of the following ways

- Email at [enquiries@quickbrickie.com](mailto:enquiries@quickbrickie.com)
- Fill in a contact form on our website [www.quickbrickie.com](http://www.quickbrickie.com)
- By post to our registered company address